

Instructions for FCC Main Form 605

FCC Form 605, Main Form, is used to obtain information sufficient to identify the filer and the purpose of the filing. The Main Form is required for every application or amendment filed on FCC Form 605. Regardless of Purpose of Application, all items on the Main Form must be completed according to the instructions below. **All highlighted fields are required unless otherwise noted.**

Radio Service Code Item 1: You must enter the Radio Service Code for which the Applicant is filing or presently holds a license by inserting the appropriate two-letter code from the following list:

Ship Radio Service (47 CFR Part 80)

Ship Recreational or Voluntarily Equipped	SA
Ship Compulsory Equipped	SB
Ship Exemption	SE

Aircraft Radio Service (47 CFR Part 87)

Aircraft	AC
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Amateur Radio Service (47 CFR Part 97)

Amateur	HA
Vanity	HV

Commercial Radio Operators Services (47 CFR Part 13)

Restricted Radiotelephone	RR
Restricted Radiotelephone-Limited Use	RR
Commercial (commonly used)	CM

General Mobile Radio Service (47 CFR Part 95)

General Mobile Radio Service	ZA
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Application Purpose Item 2: You must indicate the purpose for which the application is being filed by inserting the appropriate two-letter abbreviation from the following list. Only one purpose may be specified. For the General Mobile Radio Service [GMRS], effective January 1, 1989, 'new' or 'major modifications' may not be filed by business Applicants/Licensees.

NE-New: (commonly used) To request a new license. This purpose should only be used for initial applications. A change in vessel constitutes a need for a new license. A change in aircraft constitutes a need for a new license unless you are requesting a Transfer of Control or Assignment of Authorization of an aircraft license, in which case you must file FCC Form 603.

MD-Modification: (commonly used) To request a change in the conditions of any data for a license during the term of that license. Use Item 5 to provide the call sign (serial number for Commercial Operator License) of the affected station. The appropriate schedule must be completed and attached, and must accurately describe the data that has been modified. See applicable Commission Rules. Choose purpose MD if you are requesting consolidation of DO and DM (Commercial Operator). Choose purpose MD if you are requesting a new systematic call sign be issued to you (Amateur operator). Note: After a license is modified,

the FCC will issue a new license and previous versions of the license will no longer be valid, regardless of the expiration date shown. License terms will not be extended as a result of an application for Modification.

RM-Renewal/Modification: To renew (within the specified renewal time frame, must be filed no later than expiration date of the authorization and no sooner than 90 days prior to expiration date) an existing authorization and request a change in the conditions for that authorization. Use Item 5 to provide the call sign (serial number for Commercial Operator License) of the affected station. The appropriate schedule must be completed and attached, and must accurately reflect the data that has been modified. If you wish to consolidate DO and DM (Commercial Operator) licenses and renew at the same time, choose purpose RM. Simple Application Purpose & Requirements for Paper Submission on FCC 605

RO-Renewal Only: To renew an existing authorization within the specified renewal time frame (must be filed no later than expiration date of the authorization and no sooner than 90 days prior to expiration date) where no changes in the conditions are being requested at the time of renewal. (To make any modifications to your existing authorization, use the Renewal/Modification purpose.)

DU-Duplicate License: To request a hard copy duplicate of an existing license(s).

AM-Amendment: To amend a previously-filed, currently pending application(s). Use Item 4 to provide the File Number(s) of the affected pending application(s). The appropriate schedule must be completed and attached, and must accurately reflect the amended data. See applicable Commission Rules.

AU- Administrative Update: To request a change of any administrative data on a license such as Licensee name, mailing address, telephone and or fax numbers, e-mail address, name of vessel.

CA-Cancellation of License: To cancel an existing license.

WD- Withdrawal of Application: To withdraw a previously filed, currently pending application(s).

Item 3: If the filing is a request for a Special Temporary Authorization (STA), enter 'Y'. Otherwise, enter 'N'. In emergencies or other urgent conditions requiring immediate or temporary use of facilities, request may be made for special temporary authority (STA) to install and/or operate new or modified equipment, subject to the appropriate requirements governing Special Temporary Authorizations contained in the FCC rules.

Item 4: If the filing is a request for an Amendment or Withdrawal of a previously –filed currently pending application, provide the file number of the original application. If the amendment or withdrawal affects multiple file numbers, complete and attach Schedule for Changes Affecting Multiple Call Signs or File Numbers, Form FCC 605, Schedule A.

Item 5: If the filing is a request for a modification, renewal only, renewal/modification, cancellation, duplicate, or administrative update of an existing license, enter the Call Sign (serial number for Commercial Operator) of the affected license in item 5.

Item 6: (optional) if the filing is a request for a New, Amendment, and Renewal Only, or a Renewal/Modification, enter the requested authorization expiration date. Applicants/Licensees may, if desired, request the month and day of license expiration.

Item 7: If the filing is requesting a Waiver or Exception of the Commission's Rules, enter 'Y'; otherwise, enter 'N'. If item 7 is answered 'Y', attach an exhibit including a statement of reasons sufficient to justify a waiver.

Item 8: Enter 'Y' if attachments (other than associated schedules) are being filed with this application. Otherwise, enter 'N'.

Item 9: FCC Registration Number (FRN) –This item must be completed. Enter your ten digit FRN assigned by the Commission Registration System (CORES). Filing FCC Form 160 is a method for acquiring an FRN.

Item 10: This item indicates the legal entity type of the Applicant. Select only one.

Items 11 and 12: If Item 10 is 'I' (for Individual), you must enter the name of the individual person applying in Item 11. Otherwise, you must enter the name of the entity in Item 12. If either Item 11 or 12 is being updated, you must answer Item 13.

Item 13: If the Licensee name is being updated, you must answer item 13. Check 'N' if the Licensee name is not the result from the sale (or transfer of control) of the license(s) to another party. If checking 'Y', you must file for a new license.

Items 14-21: Enter the name, address, and telephone number of the person to whom the FCC should send correspondence. All Applicants/Licensees, except Applicants applying for a Restricted Radiotelephone Operator Permit, must specify an address where the Applicant/Licensee can receive mail delivery by the United States Postal Service. You may enter a post office box number in Item 15 or a street address in Item 16, or enter information for both items. Enter the City, State, and Zip Code/Postal Code in Items 17, 18, and 19, respectively. Applicants for Restricted Radiotelephone Operator Permits who do not have a United States mailing address must specify a Country in Item 20. Enter a telephone number (optional/recommended), including area code, in Item 21.

Items 22 and 23: Enter the Applicant's/Licensee's fax number and email address (recommended).

Item 24: For Administrative Update purposes only, enter the new name of the vessel. Aircraft Applicants/Licensees Only

Item 25: Due to Federal Aviation Administration change, enter the new FAA Registration Number (the N-number). NOTE: Do not enter the leading 'N'.

Items 26-27: These items allow the Applicant/Licensee to apply for exemption from FCC application fees and regulatory fees (disregard).

Items 28-30: These items must be completed. To be acceptable for filing, applications and amendments must be signed in accordance with Part 1 of the FCC rules. The signor must be a person authorized to sign the application. Paper originals of applications must bear an original signature, neither rubber-stamped nor are photocopied signatures acceptable. Any application lacking an original signature may be dismissed for non-compliance with FCC rules.